

**國立臺南大學國際事務處語文中心**  
**112-2 微學分課程 Microcredit Course**  
**「環球英文時光(二) Global English Hours II」**  
**課程簡章**

**1、 主旨**

本課程涵蓋各種不同主題，著重工作場所及日常生活英語口語表達能力，學生能夠面對不同情境，使用有禮貌且正確地日常英文用語，本中心特開設「環球英文時光 Global English Hours」。

The goal of the course is to encourage students to apply their linguistic knowledge to everyday life functionally, practically and to be culturally appropriate. The course will cover a variety of different themes, but primarily with a focus on workplaces and everyday life. Students are expected to be able to produce common but polite, and not colloquial uses to different situations. Students are asked to be able to use culturally appropriate demands and to present themselves as professional individuals.

**2、 辦法**

一、身分：凡具臺南大學之學生身份者(含研究所)皆可報名，名額共 35 位。

二、上課時間：113 年 3 月 6 日至 113 年 5 月 29 日，每週三 12:00-13:50 上課，

共 11 次課程。

三、上課地點：本校文薈樓 J310。

四、授課師資：Chialin Cate Fan 范嘉玲老師

五、報名時間及報名方式：欲報名者請先上網至「學生系統」  
<https://academics.nutn.edu.tw/iSTU/>報名。

環球英文時光(一)(二)無修課先後順序性，可自由選課。

**六、課程大綱 schedule：**

Week		Topic	Note
1	3/6	introduction/greetings/pretest	PPT, Handout, Videos
2	3/13	greetings/ tenses/first meetings	PPT, Handout, Videos
3	3/20	Everyday conversation	PPT, Handout, Videos
4	3/27	Everyday conversation Part Two	PPT, Handout, Videos
	4/3	<b>Spring Break</b>	No class

5	4/10	store/restaurant part 2	PPT, Handout, Videos
	4/17	Mid-term	No class
6	4/24	Digital Communication	PPT, Handout, Videos
7	5/1	Digital Communication Part 2/ making request	PPT, Handout, Videos
8	5/8	Post Office/ Bank/ Movie Theater	PPT, Handout, Videos
9	5/15	Different payment situation	PPT, Handout, Videos
10	5/22	Common errors/ Summary	PPT, Handout, Videos
11	5/29	Post Test	

#### 七、Grading criteria ( 評分標準)

- 1) This class is pass or fail. No numerical or letter grade is awarded to students.
- 2) Students are expected to attend class regularly and participate. Absence from three or more classes (6 hours) without proper excuse may result in a loss of credit. Proper excuses include health reasons (doctor's note required) and other academic commitments.
- 3) Students will complete a self-assessment on the first and last day of the course
- 4) Rubrics will be based on the instructor's training as an IELTS examiner.

#### 八、Course requirements (課程要求)

- 1) Students are expected to attend class regularly and be on time to the best of their ability.
- 2) Phone use is permitted for academic purposes. Phone calls should be taken outside of the classroom.
- 3) Students are expected to participate and prepare for class discussions as directed by the instructor.
- 4) The consumption of food and beverage in the classroom shall follow the rules and guidelines of the university and should not cause a distraction in the class.
- 5) All other university guidelines regarding student conduct should be adhered to.

#### Note:

- 1) All of the sessions will be **video recorded** for a further analysis as well as for students' self-assessment of their progress during the activities after obtaining students' and the instructor's consent.
- 2) The course schedule is subject to change in accordance with the instructor's and the students' specific topics of interest.
- 3) A questionnaire will be provided at the end of the program to understand students' perspectives on the program and the results will be for the future reference of the International Affairs Office.

#### 九、微學分課程注意事項：

本課程為微學分課程，**研究生因無相對應可抵認之自由選修課程**，故無法登錄學分。大學部學生參加本課程，需經本中心及所屬學系認定後可抵認自由選修學分，注意事項如下所示：

- 1) 本課程為微學分課程，適用於本校大學部學生，**每學期單一課程累計達 18 小時並經授課老師評量完成課程要求者**，則認列自由選修課程 1 學分。**未達 18 小時者，不予列入學分計算。**研究所學生因無相對應之自由選修可認列，故無法登錄學分。
- 2) **自由選修學分需由學系認定**，須先向系辦確認該課程學分是否可認列自由學分，再行選修本課程。確認選修後，視同修習本課程，不得任意退選。
- 3) 課程中每次上課均點名，全程修滿為 22 小時。**不論假別請假超過 3 次以上者，則無法列入學分計算。**

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